



*The Harbors Assisted Living Residence*

COVID-19

Indoor Visitation Protocols

Special Note: The Harbors Assisted Living Residence is regulated by the New York State Department of Health. Peconic Landing must follow all guidance set forth by the Department of Health as it relates to visitation. The protocols outlined in this document are dictated by their guidance and direction.

## Is visitation permitted?

The Harbors Assisted Living Residence must adhere to all guidance from the New York State Department of Health. In Health Advisories from the Department, specific criteria is outlined which dictates whether visitation can be permitted at an assisted living residence.

The following criteria must be met in order to permit visitation:

- The assisted living residence is located in a region that has entered Phase 3 of New York Forward.
- There has been no new onset of COVID-19 among residents or team members in the past 14 days.
- The assisted living residence has undergone an infection control survey on or after May 1, 2020 and was found to be in substantial compliance.
- The Harbors has completed and submitted the **NY Forward Safety Plan**.
- The Harbors employees are tested weekly and furloughed when appropriate.
- The Harbors is compliant with all reporting requirements including the daily HERDS survey and the weekly testing survey.
- The Harbors is in compliance with all applicable state regulations, Executive Orders and state guidance related to the COVID-19 emergency.
- The visitation protocols are posted on the company's website.
- Visitation protocols and guidelines have been distributed to family members via email.
- A team has been established that includes the Administrator, Case Manager and quality assurance manager and reviews visitation program compliance with the Health Advisory.

## Indoor Visitation Protocols

When weather conditions do not permit outdoor visitation, the following protocols must be followed regarding indoor visitation:

- The total number of visitors at one time cannot exceed 10% of the current census.
- No more than two visitors, per resident, per visitation appointment.
- Indoor visitation appointments are limited to **30 minutes**
- Visitation is prohibited in resident rooms or care areas
- Visitation will be scheduled on the following days/times, but is subject to change:

<b>Monday</b>	<b>Tuesday</b>	<b>Thursday</b>
2:30 pm -3:00 pm 3:15 pm -3:45 pm 4:00 pm - 4:30 pm	2:30 pm -3:00 pm 3:15 pm -3:45 pm 4:00 pm - 4:30 pm	10:30 am – 11:00 am 11:15 am – 11:45 am 1:00 pm – 1:30 pm 2:00 pm – 2:30 pm 3:00 pm – 3:30 pm 4:00 pm – 4:30 pm

- Window visits are still available seven days per week.
- Both indoor visits and window visits can be scheduled by contacting the recreation department at 631-593-8288, Monday through Friday, at least 24 hours in advance of the visit.
- Visitors must be 18 years or older, or accompanied by an adult 18 years of age or older.
- Visitors must be COVID-19 free (known or suspected).
- Visitors must be screened prior to the visit, including a temperature check and a questionnaire. Upon arrival to the property, a security team member will direct visitors to Brecknock Hall for screening. See screening form entitled *Visitor Screening-Brecknock Entry*.
  - Visitors will be refused access if they exhibit symptoms, have a temperature over 99.5 or do not pass the other screening questions.
  - Visitors who have traveled to a restricted state in the past 14 days will not be permitted to visit.
- A team member at Brecknock Hall will provide each visitor with a fact sheet titled *Guidelines for Visitors to the Health Center*, which outlines the expectations for the visit and protocols that must be followed.

- Upon arrival to the visitation location, visitors must fill out the *Visitation Form* with the following information.
  - First and last name of the visitor(s)
  - Physical address
  - Daytime and evening phone number
  - Date and time of visit
  - Email address if available
  - A notation indicating the visitor cleared the screening at Brecknock Hall (*do not include documentation of visitor's temperature*)
- All completed *Visitation Forms* should be given to the Administrator who will maintain an electronic spreadsheet of the information. This spreadsheet must be made available to the Department of Health upon request.
- Team member(s) will be present to screen the visitors, assist residents, monitor the visitation and clean and disinfect after a visit.
- Alcohol based sanitizer consisting of at least 60% alcohol will be available in the visitation area.
- Residents and visitors must wear a face masking during the entire visit. If the resident is unable to tolerate a face mask, they will be offered a face shield. If the resident cannot tolerate any face covering or is unable to maintain social distancing, the resident will be offered an alternate form of visitation such as a window visit or video call.
- Visitors should bring their own face covering, but if a visitor does not have a mask, Peconic Landing will supply him/her with one.
- Current COVID-19 suspected residents, or residents in a 14-day quarantine period are not eligible for visits.
- If any visitor fails to adhere to the protocols, he/she/they will be prohibited from visiting.
- If a resident or team member tests positive after visitation has opened, visitation will be immediately suspended until The Harbors has been COVID-19 free for 14 days.

## Guidelines for Visitors to the Health Center

We are pleased to welcome you to the Health Center to visit your loved one. Please note that we must all adhere to the guidance provided by the Department of Health (residents, visitors and team members). These guidelines outline the responsibilities and expectations for your visit.

- Indoor visits are available on the follow days and times:

Monday	Tuesday	Thursday
2:30 pm -3:00 pm	2:30 pm -3:00 pm	10:30 am – 11:00 am
3:15 pm -3:45 pm	3:15 pm -3:45 pm	11:15 am – 11:45 am
4:00 pm - 4:30 pm	4:00 pm - 4:30 pm	1:00 pm – 1:30 pm
		2:00 pm – 2:30 pm
		3:00 pm – 3:30 pm
		4:00 pm – 4:30 pm

- Visitors must arrive on time for their scheduled visit. If a visitor is more than 15 minutes late for the scheduled appointment, the visit will be cancelled.
- Visitors to the nursing home must provide proof of a negative COVID test within 7 days of the visit.
- Visitors must pass screening at Brecknock Hall before proceeding to the visitation location.
- Visitors will be provided with a site map for parking and entrance locations.
- Upon arrival to the visitation location, all visitors must fill out the *Visitation Form*.
- Visitors are expected to bring their own face covering, but if a visitor does not have a mask, Peconic Landing will provide one.
- All visitors, residents and team members must wear face coverings for the **entire duration of the visit**.
- No more than **two** visitors, per resident, per appointment.
- Indoor visits are limited to **30 minutes**.
- Visitors must be 18 or older or accompanied by an adult 18 or over.
- Six foot social distancing must be maintained at all times during the visit.
- Visits will be supervised by a team member to ensure for proper social distancing and mask wearing.
- Consumption of food is not permitted during the visit. However, visitors are welcome to drop off care packages which should be given to a team member upon arrival.
- Peconic Landing reserves the right to alter these guidelines or restrict or rescind visitation at any time if resident or team member safety is at risk.

## Health Center Indoor Visitation Parking/Entrance Locations



**A** - Parking for visitors to Harbor South, The Bluffs and The Shores  
(Enter building via Health Center Main Entrance, see receptionist at desk)

**B** - Parking for visitors to Harbor North  
(Enter building via door behind the tent. Turn left past the hair salon, make a left and enter Health Center via double doors. Take elevator to the 2<sup>nd</sup> floor)